

# GIFT AID DECLARATION

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Did you know that Edinburgh International Festival can increase the value of your donation or membership subscription by claiming Gift Aid? There is no extra cost to you and the process is simple – all you have to do is make a Gift Aid declaration.

This declaration does not commit you to give anything; it just ensures that we can reclaim the tax paid on your donation from HM Revenue & Customs. In order to be able to make the declaration you must have paid 25p in income or capital gains tax for every £1 that you give.

To confirm that you are happy for us to reclaim Gift Aid please check that the declaration below reflects your circumstances and return the completed form to [members@eif.co.uk](mailto:members@eif.co.uk). If your tax status changes at any time please contact us and we will ensure that your information is updated.

*When completing this form, please use the latest version of Adobe® Reader® software that's compatible with your computer. You can download it from here: [get.adobe.com/uk/reader](http://get.adobe.com/uk/reader)*

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Home Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

I would like the Edinburgh International Festival Society (Reg. Charity no. SC004694) to claim Gift Aid on all donations and subscriptions that I have made past, present and future until I notify you otherwise.

You must pay an amount of UK income tax and/or capital gains tax at least equal to the tax that the Edinburgh International Festival Society and all other charities and CASCs reclaim on your donations in the tax year (currently 25p for each £1 you give). If you pay less tax than the amount of Gift Aid claimed on all your donations in a tax year it is your responsibility to pay any difference.

Date: \_\_\_\_\_

**Please return forms by email to:** [members@eif.co.uk](mailto:members@eif.co.uk)

**Alternatively by post to:** Edinburgh International Festival, The Hub, Castlehill, Edinburgh, EH1 2NE

Please notify us if you wish to cancel this declaration, change your name or home address or your circumstances change and you no longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code. Please refer to [www.hmrc.gov.uk](http://www.hmrc.gov.uk)

Edinburgh International Festival Society is a charity registered in Scotland (No SC004694).